

## Development of a Flats Recycling Package calculator tool Reference 2020/21 – 01

### Clarification questions

1. Could you provide an indicative budget?

Our indicative budget is c.£30,000 including VAT

2. Do you have a preference in regards to the Flats Recycling Package calculator being an offline tool (e.g. Excel file with a user friendly front end design) or an online tool (e.g. web application accessible from browser).

An online tool is our preference, and this is the basis on which we will evaluate the tenders. However, in addition please provide a priced option for an offline tool.

3. Related to the previous question, is it possible and desirable to submit variant bids considering both options (offline and online tool)?

See answer above.

4. Please confirm the tender return deadline.

The deadline is midday Friday 19 June 2020.

5. What are the page limits?

The 10-page limit includes the proposal and excludes the team section (biographies and roles). There is a 3-page limit is for individual CV's.

6. The envisaged timeline for commencement of the work and delivery of the Tool is somewhat aggressive, so can you please confirm if there is an incumbent provider who has been working on this or an earlier stage of the project or if LWARB have already identified a tool that partially meets their need and are seeking price comparison by way of this competition.

There is no incumbent provider and LWARB have not identified a tool.

7. Can you please confirm if it is LWARBs wish to own the rights in the developed Tool so that it can be supplied and used by them without licence or recourse to the developer.

LWARB wish to fully own the rights in the developed tool.

8. Where would the tool be hosted? Does the budget include hosting and maintenance? If not, please provide details on the same.

The tool will be hosted on our website.

9. Would you like users of the tool to register first so that you can track usage/popularity?

Yes.

10. Does the data entered by each user needs to be collated and reported on? If yes, please provide examples of the reports you need.

For the online version, yes. The reports will need to provide basic information including borough, number of households/estates and high-level costs, savings. This will be discussed at the inception meeting.